

Shop Admission

The woodshop is available to current students who have completed the shop orientation. Due to space limitations no more than 12 students can use the shop at one time. For safety reasons you may be turned away from the shop if it is overcrowded.

Shop Safety

Use only tools which you are familiar with or have been instructed in proper use. Do not force anything and use the right tool for the job. **If you are not certain or have questions please ask!** All users are required to wear appropriate clothing including:

- closed toe shoes**, no slippers, no flip-flops, shoes must have a back
- No headphones** are permitted in the shop
- No loose or baggy clothing (scarves sleeves, neckties, unbuttoned shirts/sweaters etc.)
- Long hair must be tied back
- Rings on fingers must be removed; Necklaces must be removed or stowed
- Use ear eye and respiratory protection when necessary
- Keys on lanyards must be securely stowed

Shop Materials

- No Homasote, MDF, chipboard or pressure treated lumber is allowed in the woodshop. These materials produce dusts that create a dangerous working environment.
- Salvaged wood must first be inspected by the Shop Director before any CUA property is used on the material.
- Scrap wood is found in the rolling bin behind the table saw. This rack is for wood only. Please don't put trash (scraps shorter than 6") on the rack.
- There is very limited material storage with a maximum of 2 weeks, at which point your materials will be disposed of without notice. Students must seek approval from the Shop Director to store material, it must then be labeled with full name, instructor and date stored.

Shop Use/Maintenance

- Students are responsible to clean up after themselves.
- All lumber and materials are to be supplied and disposed of by the student

Laser Cutters

The laser cutters are available during posted shop hours to all students. Students may sign up on the sheet posted outside the shop office (Room B006). Undergraduate students are allowed a maximum of one hour per day. Grad students may take up to two hours per day. Please sign up in pencil with your first and last name. See website for materials. **No Lexan! No metal! No PVC!**

Spray Room

Present your ID to the Shop Manager or Monitor and they will unlock the room for your use. Once you have cleaned up, the monitor will verify that the room is left in the condition you found it and return your ID.

CNC

CNC use is per appointment. Due to the complexities of the machine, students wishing to use the CNC must receive appropriate training through academic coursework.

3D Print

Ultimaker 2 are available for all students for free on a first come, first served basis. All other 3d Printers use is per appointment. Due to the complexities of the machine, students wishing to use the 3D Printers must receive appropriate training through academic coursework.